



ROCHESTER MIDLAND CORPORATION LTD  
Unit 24, Nine Mile Point Ind. Est.  
Cwmfelinfach  
Crosskeys  
NP11 7HZ

Tel: 01495 200005  
Fax: 0700 393 7990  
Email: [hq@rmcorp.co.uk](mailto:hq@rmcorp.co.uk)

## Privacy Policy

### **1 Introduction**

1.1 Rochester Midland Corporation Limited takes your privacy very seriously. We ask that you read this Privacy policy carefully as it contains important information about what to expect when Rochester Midland Corporation Limited collects personal information about you and how we will use your personal data.

1.2 Rochester Midland Corporation Limited's registered office is Unit 24, Nine Mile Industrial Estate, Cwmfelinfach, Crosskeys, NP11 7HZ.

1.3 This policy applies to information we collect about:

1.3.1 Visitors to our website

1.3.2 People who do business with us or register to receive information about us and/or the products and services we provide.

### **2 The information we collect about you**

2.1 When you do business with us or register for our service we may collect the following personal information from you:

2.1.1 Main Contact Name

2.1.2 Company Name (if applicable) and Job Title

2.1.3 Invoice / Postal address, accounts contact name, e-mail address and telephone number

2.2 Occasionally we may receive information about you from other sources (such as trading partners). We will add this to the information which we already hold about you in order to help us provide water treatment services, deal with your inquiries and requests, administer orders and accounts relating to our suppliers or customers and provide information about our services to you.

### **3 How we will use the information about you**

3.1 We gather this information to allow us to provide the services requested and to provide you with information about our services all activities associated with a water treatment company. The relevant information is then used by us to communicate with you on any matter relating to your instructions, account or requirements in general. If you agree, we may also contact you about other products and services we think may be of interest to you.

3.2 We may also use aggregate information and statistics for the purposes of monitoring website usage in order to help us to develop our website and our services. No such aggregate information



ROCHESTER MIDLAND CORPORATION LTD  
Unit 24, Nine Mile Point Ind. Est.  
Cwmfelinfach  
Crosskeys  
NP11 7HZ

Tel: 01495 200005  
Fax: 0700 393 7990  
Email: [hq@rmcorp.co.uk](mailto:hq@rmcorp.co.uk)

will be provided to third parties and as such, any statistics will not include information that can be used to identify you.

#### **4 Marketing**

4.1 We may also wish to provide you with information about special features of our website or information about our products and services which may be of interest to you. We will seek your consent to send such information. If you would rather not receive this information, please let us know by either:

4.1.1 Sending an email to [privacy@rmcorpltd.co.uk](mailto:privacy@rmcorpltd.co.uk);

4.1.2 Calling us on 01495 200005;

4.1.3 Writing to us at Unit 24, Nine Mile Industrial Estate, Cwmfelinfach, Crosskeys, NP11 7HZ.

If you consent to us providing you with marketing information, you can always opt out at a later date.

#### **5 Cookies and other information-gathering technologies**

5.1 Our website uses cookies. Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. These cookies allow us to distinguish you from other users of the website which helps us to provide you with a good experience when you browse our website and also allows us to improve our site.

5.2 For more information on which cookies we use and how we use them, please read our Cookie Policy.

#### **6 How we protect your information**

6.1 We will use all reasonable efforts to safeguard your personal information by having security and organisational procedures in place. However, you should be aware that the use of the Internet is not entirely secure and for this reason we cannot guarantee the security or integrity of any personal information which is transferred from you or to you via the Internet.

#### **7 Overseas transfers**

7.1 The information you provide may be transferred to countries outside the European Economic Area (EEA) that do not have similar protections in place regarding your data and restrictions on its use as set out in this policy. However, we will take steps to ensure adequate protections are in place to ensure the security of your information. The EEA comprises the EU member states plus Norway, Iceland and Liechtenstein. By submitting your information you consent to these transfers for the purposes specified above.



ROCHESTER MIDLAND CORPORATION LTD  
Unit 24, Nine Mile Point Ind. Est.  
Cwmfelinfach  
Crosskeys  
NP11 7HZ

Tel: 01495 200005  
Fax: 0700 393 7990  
Email: [hq@rmcorp.co.uk](mailto:hq@rmcorp.co.uk)

## 8 Access to your information and updating and correcting your information

8.1 You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please send an email to [privacy@rmcorpltd.co.uk](mailto:privacy@rmcorpltd.co.uk) or send a letter to the Business Director at Unit 24, Nine Mile Industrial Estate, Cwmfelinfach, Crosskeys, NP11 7HZ. We may make a small charge for this service.

8.2 We want to ensure that your personal information is accurate and up to date. If any of the information that you have provided to Rochester Midland Corporation Limited changes, for example if you change your email address, contact address or name, please let us know the correct details by sending an email to [hq@rmcorp.co.uk](mailto:hq@rmcorp.co.uk) or send a letter to the Business Director at Unit 24, Nine Mile Industrial Estate, Cwmfelinfach, Crosskeys, NP11 7HZ.

8.3 You may ask us, or we may ask you, to correct information you or we think is inaccurate, and you may also ask us to remove information which is inaccurate.

## 9 Your consent

9.1 By submitting your personal information you consent to the use of that information as set out in this policy.

## 10 Changes to Privacy policy

10.1 We keep our Privacy policy under regular review. If we change our Privacy policy we will post the changes on this page, and place notices on other pages of the website, so that you may be aware of the information we collect and how we use it at all times. This Privacy policy was last updated March 2018.

## 11 How to contact Rochester Midland Corporation Limited

11.1 We welcome your views about our website and our Privacy policy. If you would like to contact us with any queries or comments please send an email to [hq@rmcorp.co.uk](mailto:hq@rmcorp.co.uk).

## 12 Links to other websites

12.1 Our website contains links to other websites. This Privacy policy applies only to this website so when you access links to other websites you should read their own privacy policies.

A handwritten signature in black ink that reads 'Wayne Hopkins'.

Wayne Hopkins  
Business Director

3<sup>rd</sup> March 2018